

**BRCC's CRB administration fees which will take effect from:
1st April 2011:**

Application Type	CRB/BRCC Handling	CRB Fee Inc BRCC Admin charge inc VAT
Paid Employees Enhanced CRB check Only (Payment on invoice)	Enhanced CRB check processed £44.00 + BRCC admin fee £22.00 + VAT	£70.40
Volunteers Enhanced CRB check Only (Payment on invoice)	Enhanced CRB check (CRB Fee FOC)processed free of charge up to 10 per financial year then £13 + VAT per application thereafter	£15.60
Paid employees and Volunteer applications Forms returned containing errors / omissions (payment on invoice)	£11.00+VAT for each application that has to be returned or amended due to omissions or errors	£13.20

IMPORTANT NOTE: CRB policy now states that if you fail to correctly indicate that you require a check for a volunteer at Section X-68 of the application form, you will be charged without exception. No credits will be given.