

## **Environmental Policy Statement**

BRCC recognises that it can influence impact on the environment in its capacity as an employer and service provider.

This policy statement applies to all areas of BRCC's activities, regardless of the type of work undertaken on any particular project or the geographical area in which it is carried out.

BRCC is committed to continuous environmental improvement and to minimising the impact of its activities on the environment wherever possible. Through its members of staff, it will aim to promote environmental awareness within the community whilst carrying out its projects.

BRCC aims to provide a clean healthy and safe working environment for all staff regardless of where they are based. It will seek to ensure that its Health and Safety Policy has due regard to environmental issues.

BRCC will aim to:

- meet and exceed (where possible), all relevant environmental legislation and regulations
- act responsibly regarding the consumption of energy and water within the office environment and support initiatives that encourage others to do so
- encourage car sharing or the use of public transport as alternatives to individuals each using a private car
- reduce the use of non-renewable resources and promote the minimisation of waste and re-use or recycling of materials. It will promote the use of the least environmentally damaging products
- encourage any activity undertaken as part of a project, which protects or enhances the natural landscape, habitats or green space
- minimise the impact of any new development and ensure that this and any maintenance of existing buildings, is carried out within current environmental guidelines
- support appropriate monitoring procedures to be certain of compliance and to ensure that any breaches are rectified
- review this policy periodically and amend if necessary, particularly to reflect changes in legislation or BRCC's activities
- ensure that staff receive any training that might be necessary in order for them to be able to adhere to the guidelines included in this policy.

**Top Tips to Support our Environmental Policy**

- ❑ use the draft setting on printers where appropriate
- ❑ reuse paper for photocopying and printing
- ❑ print and photocopy back to back
- ❑ use the shredder only for confidential items e.g. the name and address at the top of a sheet of paper
- ❑ use email wherever possible and do not print them off unless really necessary
- ❑ try not to use paper plates when serving food
- ❑ reduce food miles by sourcing local food and shopping locally
- ❑ turn off non essential electrical equipment when not in use, particularly pc monitors that can become a fire hazard
- ❑ make more use of car sharing and do not make unnecessary journeys, for example, by returning to the office for half an hour at the end of the day when it is nearer to go home – take flexi-time instead.

Reviewed April 2008